

# Rethinking Time Management: Achieve more with your time

Scheduled Workshops for 2024:

**7 August 2024**


Reg close 1 Aug 2024

**13 November 2024**

Reg close 6 Nov 2024

LG Professionals WA  
Suite 8b, Level 1,  
180 Scarborough Beach Road  
Mount Hawthorn WA 6016

9.00 am – 4.00 pm



The increasing demands of additional workload, time constraints and limited resources are adding pressure to already ‘under-the-pump’ local government officers. The hybrid working environment with team members working from various locations can also add to the pressure by creating team communication, cohesion and rostering challenges. These challenges and pressures can impact productivity and put local government officers at risk of burnout. We need to act—we need to develop strategies that enable us to continually achieve more with less.

Join us for the Rethinking Time Management Workshop which will cover practical ideas to help you and your teams improve your efficiency and effectiveness.

Delegates will leave this workshop with a ‘Do More With Less Plan’, plus a list of time management tools and techniques that will assist you in improving and increasing productivity.

Workshop participants will ‘learn through doing’ using powerful tools for dealing with the immediate time management issues within local government.

This one-day workshop will answer:

- What is the current thinking around time management and how does it affect me?
- How can I identify time management barriers and priorities?
- What are the practical tools that can help me achieve more—without just working harder?
- What action plans can I develop to address barriers?
- What can I say ‘no’ to?
- How can I better balance the priorities that I am working with?

See over for more details >>

Register online: <https://www.lgprofessionalswa.org.au/timemanagement>





Facilitated by experienced Advisor Justin Davies, this workshop will enable participants to:

- Walk away with a clear and concise 'one page plan' and roadmap for your time management.
- Gain clarity on improving your productivity and effectiveness through more effective time management.
- Identify time management barriers and priorities.
- Develop action plans to address time management barriers.
- Understand how life balance and belief systems impact you and the people you work with.

## Justin Davies

Justin is a business coach and advisor with a focus on growing companies.

Working with established businesses as well as technology driven companies, Justin is passionate about how the right strategy guided by lean start-up methods can effectively and significantly commercialisation innovation and grow businesses.

Emergination has provided consulting and advisory services to a variety of clients including leading robotics companies, a world leading mobile cctv provider, and worked with many companies in areas including forensic vision analysis, natural language recognition and medical innovation.

Prior to founding Emergination Justin served in high-level roles within a number of industry sectors, including Regional Director of a global recruitment, HR, outsourcing and technology solutions company. In this role he built relationships with major government and private sector clients across Asia Pacific, working with C-level executives to solve their most complex problems. He directed all mission-critical work programmes, managed a team of over thirty project managers, business analysts and software developers.



### Cost incl. GST:

Member	LGWA Member	Non-Member	Local Government Subscriber*		
			Gold	Silver	Bronze
\$435	\$520	\$545	\$435	\$460	\$490

\*Please email [events@lgprofessionalswa.org.au](mailto:events@lgprofessionalswa.org.au) for your Local Government Subscriber discount code.

Register online: <https://www.lgprofessionalswa.org.au/timemanagement>

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